

**Annex E to Implementation Agreement**

**Expenditure Forecast Format (in Agreement Currency)**

<b>Implementation Agreement Title:</b>				
<b>Name of the Implementing Agent:</b>		<b>Agreement Number (EPA/OFC/PO/Commitment Number):</b>		
<b>Agreement Currency and Amount in figures and words:</b>				
<b>Duration of the Implementation Agreement:</b>	<b>From (day-month-year):</b>		<b>To (day-month-year):</b>	
<b>Period Covered by this Report:</b>	<b>From (day-month-year):</b>		<b>To (day-month-year):</b>	

<b>Input Item</b>	<b>Description</b>	<b>Approved BUDGET as per signed Agreement:</b>	<b>Forecasted amount proposed by the Implementing Agent for the period</b>	<b>Amount approved by the ILO: (to be completed by the ILO) *</b>
<b>PART I - only columns (a) and (b) to be completed by the Implementing Agent</b>				
1.1	Management Staff			
1.2	Support Staff			
1.3	Travel			
1.4	Office Equipment			



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5.1	etc.			
6.1	etc.			
7.1	etc.			

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	<b>Total Direct Costs</b>	-	-	-
	<b>Total Forecasted Expenditures</b>	-	-	-

**PART II - to be completed by the Implementing Agent**

	<b>Description</b>		<b>Amount in Agreement Currency</b>
<b>A.</b>	<b>Total amount of the Implementation Agreement</b>		
<b>B.</b>	<b>Total amounts paid since the starting of the Implementation Agreement</b>		
<b>C.</b>	<b>Balance in favour of the Implementing Agent = (A - B)</b>	-	-

I certify that the reported goods and services for which expenditure has been forecasted will not be financed by other sources of funds.

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<b>Input Item</b>	<b>Description</b>	<b>Approved BUDGET as per signed Agreement:</b>	<b>Forecasted amount proposed by the Implementing Agent for the period</b>	<b>Amount approved by the ILO: (to be completed by the ILO) *</b>
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<p><b>Signature of the responsible official of the implementing agent</b></p> <hr/> <p>Printed name and position of the responsible official of the implementing agent</p>	<p><b>Date (day - month - year)</b></p>
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**PART III - to be completed by the ILO office**

	<b>Description</b>	<b>In EUR</b>	<b>In Agreement Currency</b>
<b>A.</b>	<b>Total amount of the Implementation Agreement</b>		
<b>B.</b>	<b>Total amounts paid since the starting of the Implementation Agreement</b>		
<b>C.</b>	<b>Balance in favour of the Implementing Agent = (A - B)</b>	-	-
<b>D.</b>	<b>Total Advance recommended / approved*</b>		

\* Please take into account that upon delivery of final report to the satisfaction of the ILO, the final payment (the amount of which is to be determined by the ILO Office) will be either:  
 1) disbursed to the Implementing Agent  
 OR  
 2) received from the Implementing Agent (in the event that the instalments paid exceed actual expenditures).

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**Signature of the responsible ILO official**  
 \_\_\_\_\_  
**Printed name & position of the responsible ILO official**

\_\_\_\_\_  
**Date (day - month - year)**